

# Booking is Easy!

Destination:		Depart Date:			
This booking will be made in the name of:		The Members of this party will be: - Please list everyone and put a bracket against those who will share a room & give children's ages. Continue on a separate sheet if required.			
Name:	Title & Initial	Surname	Room Type	Joining point	
Address:					
Postcode:					
Phone:					
Seat Preferences and any other requests - diet, floor/ lift etc. (This cannot be guaranteed)					
I confirm that I am authorised to make a booking for the people named above: Signed: _____ Date: _____		The total number of people x <input type="text"/> = <input type="text"/> CREDIT CARD surcharge (if applicable)/Other:		Amount Each <input type="text"/> = <input type="text"/> <input type="text"/> = <input type="text"/> Totals <input type="text"/>	
<b>Insurance Indemnity Form</b> You Must sign this if you are not taking the insurance offered by J.A.K Travel. <i>I have chosen not to take the insurance offered by J.A.K Travel Ltd. and I undertake to arrange insurance for my party that gives the same level of cover. I absolve them of liability if I fail to do so.</i> Signed: _____ Date: _____		The total number of insurance's x <input type="text"/> = <input type="text"/> The amount that is enclosed is:		CASH / CHEQUE CREDIT / DEBIT CARD	
I wish to pay by card. I understand that there is NO surcharge for DEBIT cards and a 3% surcharge for CREDIT cards. This is a <input type="checkbox"/> CREDIT / DEBIT card					
Card No.		Security No. (last 3 digits from signature strip on reverse)		Issue No. (if applicable)	
				Expiry Date	

- 1) Phone us on **01274 566200** to reserve your seat
- 2) Then **either**; Send a deposit of **£25.00 per person** (with insurance if you want it) and your fully completed booking form to us at;  
**J.A.K. Travel Limited**  
**368 Bradford Road**  
**Sandbeds**  
**KEIGHLEY**  
**BD20 5LY**

Or; do it all on the phone with your "plastic" - We take most Debit & Credit Cards

**(but please note, there is a 3% surcharge on Credit card Payments - there is NO surcharge for Debit cards)**

- 3) We will then send your confirmation and invoice
- 4) You send us the balance one month before the trip date (no further reminder is sent)
- 5) We will send tickets, luggage labels, etc approximately two weeks before departure
- 6) Last - but by no means least

**- Enjoy your trip!**

## Please Note

- ☞ The deposit for all tours is just **£25.00 per person** plus insurance if it is being taken with us. (You do not have to take our insurance but cover of some type is strongly recommended - especially for overseas tours).
- ☞ Cheque's should be made payable to **J.A.K Travel Ltd.**
- ☞ Due to increased charges we have had to impose a **3% surcharge** on payments by credit cards. These are the cards where you decide how much to pay on a monthly statement. There is NO CHARGE on debit cards - those cards where the money is taken automatically from your bank account.
- ☞ Other than in very exceptional circumstances, once you have boarded the coach, you will remain with the same vehicle throughout the tour and you should not need to see your luggage until you reach your destination (or overnight stop, where a small overnight bag is recommended).